

# SECURITY OFFICER

## Job Description

This position requires a public relations person who has good communication skills, as they must politely interact with all staff, management, trades people, visitors and patrons. Must be able to take charge during cut-offs and evacuations. Ensure that all building and grounds are secure and hazard-free with regular patrols. Monitor all coming and goings of keys, goods and personnel. Provide front line service for escorts, cut-offs, first-aid situations, races and assist outside emergency crews and maintenance when required. Be a team player and co-operatively assist fellow security officers when needed. This job may require you to work around horses.

The successful candidates will possess:

- A secondary school diploma or comparable combination of equivalent working experience and education.
- Experience in the related field of one (1) or more years.
- Organizational, interpersonal, analytical and communication skills.
- Knowledge of computer application packages and mathematical skills
- Security License is required

Every team member must comply with all requirements of the Corporate Ethics & Conduct Manual and with all other corporate policies communicated to the employee through the Human Resources Policy Manual and its periodic updates.

INTERESTED APPLICANTS MUST FORWARD A COPY OF THEIR RESUME AND AN INTERNAL APPLICATION FORM TO [lynn.mancini@flamborodowns.com](mailto:lynn.mancini@flamborodowns.com)

***Flamboro Downs is an equal opportunity employer which is committed to diversity, equity and inclusion in the workplace. We accommodate people with disabilities throughout the recruitment and selection process and applicants are encouraged to advise Human Resources in advance if an accommodation is required.***